

California Association of Health and Education Linked Professions
Joint Powers Authority (CAHELP JPA)
DESERT/MOUNTAIN CHARTER SELPA STEERING and FINANCE COMMITTEE MEETING
June 18, 2020 – 1:00 p.m. Virtual via Teleconference
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AGENDA

NOTICE: This meeting will be held virtually only. If members of the public wish to participate in the meeting and/or make public comment, please follow the instructions below to participate telephonically:

PARTICIPATE BY PHONE:

Dial Access Number: 1-415-655-0003

When prompted - enter Access Code: 133 120 6103#

Follow directions as a Participant; an Attendee I.D. is not required to participate.

If you wish to make a public comment at this meeting, prior to the meeting please submit a request to address the Steering and Finance Committee to the recording secretary via fax at 1-760-242-5363 or email jamie.adkins@cahelp.org. Please include your name, contact information and which item you want to address.

Reasonable Accommodation: if you wish to request reasonable accommodation to participate in the meeting telephonically, please contact the recording secretary (via contact information noted above) at least 48 hours prior to the meeting.

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

Citizens are encouraged to participate in the deliberation of the Desert/Mountain Charter SELPA Steering Committee. Several opportunities are available during the meeting for the Council to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed. Please complete and submit a “Registration Card to Address the Desert/Mountain Charter SELPA Steering Committee” to the Recording Secretary and adhere to the provisions described therein.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that the June 18, 2020 Desert/Mountain Charter SELPA Steering and Finance Committee Meeting Agenda be approved as presented.

5.0 INFORMATION/ACTION

5.1 Desert/Mountain Charter SELPA Local Plan – Final Read

California Education Code requires that a Special Education Local Plan be presented for public hearing prior to submission to the California Department of Education (CDE). The Local Plan describes how special education services are provided for eligible students who reside within a Special Education Local Plan Area (SELPA) region. By June 30, 2021 all SELPAs are required to

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submit a Local Plan using CDE adopted templates. A final draft of the 2020-21 Desert/Mountain Charter SELPA Local Plan will be presented for public hearing.

5.1.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA Local Plan be approved as presented.

5.2 2020-21 Desert/Mountain Charter SELPA Annual Service Plan (**ACTION**)

California Education Code requires that an Annual Service Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2020-21 Annual Service Plan describes all special education services currently provided in the Desert/Mountain Charter SELPA broken down by type, location, and level of severity.

5.2.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA 2020-21 Annual Service Plan be approved as presented.

5.3 2020-21 Desert/Mountain Charter SELPA Annual Budget Plan (**ACTION**)

California Education Code requires that an Annual Budget Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2020-21 Annual Budget Plan describes the revenues and expenditures for special education services currently for all local education agencies in the Desert/Mountain Charter SELPA.

5.3.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA 2020-21 Annual Budget Plan be approved as presented.

6.0 **CONSENT ITEMS**

It is recommended that the Charter Steering Committee consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

6.1 **BE IT RESOLVED** that the following Consent Items be approved as presented:

6.1.1 Approve the February 20, 2020 Desert/Mountain Charter SELPA Steering and Finance Committee Meeting Minutes.

7.0 **CHIEF EXECUTIVE OFFICER AND STAFF REPORTS**

7.1 Reopening of Schools

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Jenae Holtz will present information regarding the reopening of schools.

7.2 Legislative Updates

Jenae Holtz will provide legislative updates.

7.3 Desert/Mountain Charter SELPA Membership

Jenae Holtz will provide an update on Desert/Mountain Charter SELPA Membership.

7.4 Special Education Summit

Jenae Holtz will provide information regarding the Special Education Summit, which is scheduled for Thursday, September 10, 2020 at Desert Mountain Educational Service Center.

7.5 Student Immunizations

Jenae Holtz will provide information regarding student immunizations.

7.6 DocuSign Implementation in Web IEP

Jenae Holtz will present information on the implementation of DocuSign in Web IEP.

7.7 Desert/Mountain Children's Center Client Services Reports

Linda Llamas will present the Desert/Mountain Children's Center Client Services monthly reports.

7.8 Professional Learning Update

Heidi Chavez will provide an update on the D/M Charter SELPA's Professional Learning.

7.9 Prevention and Intervention Updates

Kami Murphy will present Prevention and Intervention Updates.

7.10 Compliance Update

Peggy Dunn will present an update on compliance items from the California Department of Education (CDE).

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8.0 FINANCE COMMITTEE ITEMS

- 8.1 2019-20 Desert/Mountain Charter SELPA P2 Projected Special Education Revenue Distribution
Marina Gallegos will present the 2019-20 Desert/Mountain Charter SELPA P2 Projected Special Education Revenue Distribution.
- 8.2 2019-20 Desert/Mountain Charter SELPA Low Incidence Equipment Status Report
Marina Gallegos will present the 2019-20 Desert/Mountain Charter SELPA Low Incidence Equipment Status Report.
- 8.3 Desert/Mountain Charter SELPA Federal Grants
Marina Gallegos will present the Desert/Mountain Charter SELPA Federal Grants.

9.0 INFORMATION ITEMS

- 9.1 June Pupil Count Memo
- 9.2 Monthly Occupational & Physical Therapy Services Reports
- 9.3 Upcoming Professional Learning Opportunities 2019-20 Multi Year Pupil Count
- 9.4 2019-20 Multi Year Pupil Count
- 9.5 County Regional Report
- 9.6 SELPA Related Services Report
- 9.7 2020-21 Fee-For-Service D/M SELPA
- 9.8 2020-21 Fee-For-Service County Operated Programs

10.0 STEERING COMMITTEE MEMBERS COMMENTS / REPORTS

11.0 CEO COMMENTS

12.0 MATTERS BROUGHT BY CITIZENS

This is the time during the agenda when the Desert/Mountain Charter SELPA Steering Committee is again prepared to receive the comments of the public regarding items on this agenda or any school related special education issue.

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When coming to the podium, citizens are requested to give their name and limit their remarks to three minutes.

Persons wishing to make complaints against Desert/Mountain Charter SELPA Steering Committee personnel must have filed an appropriate complaint form prior to the meeting.

When the Desert/Mountain Charter SELPA Steering Committee goes into Closed Session, there will be no further opportunity for citizens to address the Council on items under consideration.

13.0 ADJOURNMENT

The next regular meeting of the Desert/Mountain Charter SELPA Steering Committee will be held on Thursday, August 13, 2020, at 1:00 p.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.